

Adjustments / Finishes:

Hand Placement	Add \$.05 per sheet placed
Cutting	Add \$.04 per cut
Folding	Add \$.03 per sheet
Staple	Add \$.02 per staple
3-Hole Punch	Add \$.01 per sheet
Media Burning Floppy, CD, Email	\$4.00 each
Comb/Velo/Snap	- \$3.00
Thermal Bind	- \$8.00
Screw Post	- \$3.00
Spiral	- \$3.25
Domestic	- \$1.00 per pg
International	- \$7.00 per pg

Business Cards:

Black/White	250 - \$30.00
	500 - \$42.00
	1000 - \$60.00
Color	250 - \$40.00
	500 - \$52.00
	1000 - \$70.00
Heavy Stock (110# paper)	Add \$15.00 to price

Post Cards: (4.25"x5.5")

Black/White	250 - \$30.00
	500 - \$42.00
	1000 - \$60.00
Color	250 - \$60.00
	500 - \$100.00
	1000 - \$130.00
Back Side	Add \$10.00 for BW Add \$20.00 for Color
Glossy Finish	Add \$12.00 to price

Copying/Printing/Scanning (Cost Per Side, multiply by 2 for DS - subtract .02)

If more than 3 copies/prints are needed, scanning is half price.

BLACK | COLOR
20 lb Stock

Paper Size	Number of Copies													
	1-25	26-75	76-150	151-250	251-500	501-1000	1001-2000							
8.5x11 A	.10	.45	.09	.40	.08	.35	.07	.30	.06	.25	.05	.23	.04	.20
8.5x14	.12	.65	.11	.60	.10	.55	.09	.50	.08	.45	.06	.40	.05	.35
11x17 B	.20	.85	.18	.75	.16	.65	.14	.55	.12	.45	.10	.41	.09	.38
15x21 (half size 30x42)	1.25	1.15	1.05	1.05	1.05	1.05	.95	.85	.85	.75	.75	.65	.65	
18x24 C	1.50	1.35	1.20	1.20	1.20	1.20	1.10	1.00	1.00	.90	.90	.75	.75	
24x36 D	2.25	2.05	1.85	1.85	1.85	1.85	1.60	1.40	1.40	1.20	1.20	1.00	1.00	
30x42	2.50	2.30	2.10	2.10	2.10	2.10	1.90	1.70	1.70	1.60	1.60	1.25	1.25	
36x48 E	2.75	2.60	2.45	2.45	2.45	2.45	2.30	2.15	2.15	2.00	2.00	1.75	1.75	

Specialty Stock (Add Per Sheet)

Paper Size	Trans Bond	Velum	Mylar	Photo Paper		Colored Paper	Fine / Linen Paper	Clear Cover	Card Stock				
				1 Side	2 Side				32 lb Glossy	67 lb	80 lb	90 lb or more Glossy	Matte
8.5x11 A				1.00	1.75	.02	.12	.30	.05	.08	.10	.15	.13
8.5x14				1.75	2.50								
11x17 B	1.00	1.25	4.00	1.75	2.50	.04			.12		.25		
18x24 C	1.00	2.00	4.00										
24x36 D	1.00	2.25	4.00										
30x42	1.50	2.75	6.00										
36x48 E	1.50	3.00	6.00										