

Copying/Printing/Scanning (Cost Per Side, multiply by 2 for DS – subtract .02)
 If more than 3 copies/prints are needed, scanning is half price.

BLACK | COLOR
 20 lb Stock

Adjustments / Finishes:	
Hand Placement	Add \$.05 per sheet placed
Cutting	Add \$.04 per cut
Folding	Add \$.03 per sheet
Staple	Add \$.02 per staple
3-Hole Punch	Add \$.01 per sheet
Media Burning Floppy, CD, Email	\$4.00 each
Binding	1/2" – 2" Comb - \$3.00
	Velo Bind - \$3.00
	Thermal Bind - \$8.00
	1/4" – 1/2" Snap - \$1.25
	Screw Post - \$3.00
Spiral - \$3.25	
Fax	Domestic - \$1.25 per pg
	International - \$7.00 per pg

Paper Size	Number of Copies											
	1-30		31-100		101-250		251-500		501-1000		1001-2000	
8.5x11 A	.10	.55	.09	.45	.08	.35	.07	.30	.06	.27	.05	.25
8.5x14	.12	.75	.11	.70	.10	.60	.09	.55	.08	.50	.06	.45
11x17 B	.20	.95	.18	.85	.16	.80	.14	.75	.12	.70	.10	.65
18x24 C	1.75		1.60		1.40		1.20		1.00		.88	
24x36 D	2.50		2.25		2.00		1.75		1.50		1.25	
30x42	3.00		2.70		2.40		2.10		1.80		1.50	
36x48 E	3.75		3.40		3.00		2.50		2.20		1.88	

Specialty Stock (Add Per Sheet)													
Paper Size	Trans Bond	Velum	Mylar	Photo Paper		Colored Paper	Fine / Linen Paper	Clear Cover	Card Stock				
				1 Side	2 Side				32 lb Glossy	67 lb	80 lb	90 lb or more Glossy	Matte
8.5x11 A				1.00	1.75	.02	.12	.30	.05	.08	.10	.15	.13
8.5x14				1.75	2.50								
11x17 B	1.00	2.00	4.00	1.75	2.50	.04			.12		.25		
18x24 C	1.00	2.00	4.00										
24x36 D	1.00	2.25	4.00										
30x42	1.50	2.75	6.00										
36x48 E	1.50	3.00	6.00										

If you find a better deal in town for the same service, we will BEAT it and take an additional 5% off!

Blueprints: (up to 36" wide)				
	1 - 5	6 - 20	21 - 50	51 - UP
18 x 24	2.00	1.25	.65	.50
24 x 36	2.50	1.75	1.10	.95
36 x 48	3.00	2.25	1.65	1.50

Business Cards: (Design Fee of \$35.00/hr)								
110 lb	Single Sided				Double Sided			
	250		500		250		500	
	Matte	Glossy	Matte	Glossy	Matte	Glossy	Matte	Glossy
Black	25.00	32.00	40.00	50.00	40.00	50.00	65.00	75.00
Color	35.00	45.00	50.00	70.00	50.00	70.00	80.00	105.00

Brochures: (Design Fee of \$35.00/hr)							
32 lb glossy	All prices are based off double sided on single 8-1/2" x 11" paper (Folding Included)						
	1-20	21-50	51-100	101-500	501-1000	1001-2000	Per Sheet
Black	.20	.19	.18	.17	.16	.15	
Color	.90	.85	.80	.75	.65	.55	